

## ***Frequently Asked Questions***

### ***What happens once I am registered?***

You will receive a notice within 30 days of your property's inclusion on the register. A notice will be published in two concurrent issues of the newspaper stating that you are now on the heritage registry. It is the goal of the Heritage Commission to provide a statement of significance in a timely manner.

### ***Where can I find information about Federal and Provincial programs?***

The Federal Registrar can be found at [historicplaces.ca](http://historicplaces.ca). A statement of significance is required for listing in the Federal registrar, along with a provincial nomination. Contact [heritage@gov.bc.ca](mailto:heritage@gov.bc.ca) to find out more on how to get a nomination.

Check out the Heritage Society of B.C. at [heritagebc.ca](http://heritagebc.ca) for additional information on historic places in British Columbia.

### ***Are there any tips available for restoring heritage homes?***

The City's website contains tips on heritage restoration including paint, windows and masonry.



### ***City of Revelstoke Planning Department***

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**Hours of Operation:**  
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*This publication is intended to provide general information only. It is not intended to be used as an official interpretation of the various codes and regu-*

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*City of Revelstoke  
Planning Department*

## ***Heritage***



### ***A Guide to the Heritage Register***

# A Guide to the Heritage Register

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The purpose of the Heritage Register is to protect and preserve the heritage of Revelstoke. The Heritage Register allows for heritage properties to be recognized and be eligible for federal or provincial programs.

## When you can apply

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In order to be considered, you must be in the Heritage Inventory. You can check with the Planning Department to see if your property is listed in the Inventory.

## What to do before you apply

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*Step 1: Find out what evaluation grade you have in the Heritage Inventory.*

The Planning Department can tell you what evaluation grade you have. This will determine what type of application to submit.

*Step 2: Prepare your application.*

## What you need to submit an application

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### Standard Membership

*Grade of 95 or Higher*

A Complete Application Form, including:

- Planned Alterations. Include all planned alterations for the exterior of the building. Planned alterations to enhance the historical characteristic could improve the application's potential for approval.

### Provisional Membership

*Grade Below 95*

A Complete Application Form, including planned alterations, and

- A Provisional Application.
- A brief essay on why your property should be considered. Follow the criteria listed on the application form, as this is what the Commission and Council base their decisions on. Emphasize any heritage enhancing facts overlooked in the register.
- Evidence of the building's heritage character. (e.g. historical photographs)

## What happens to your application

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The Community Heritage Commission will review your application. The Commission will then make recommendations to Council. Council, by majority vote, will accept or deny the application. Not all applications will be successful. If an application is denied, the owner will be given a report explaining the decision. If approved, the property will be added to the Register.

## Restrictions for Registered Properties

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A registered property can be altered or demolished through the same process as a non-registered property. However, the City may temporarily delay approval of the permit in order to explore options that may retain the heritage features of the building. Registered properties can be removed from the Register by Council resolution, brought on by a letter from the owner.

## Benefits for Registered Properties

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A registered property may be eligible for provincial or federal registries' incentive programs.