



# City of Revelstoke Planning Department

## DEVELOPMENT APPLICATION FORM

### **Step 1: Check Appropriate Box:**

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|--|--|
| <input type="checkbox"/> Development Permit          | <input type="checkbox"/> Official Community Plan Amendment |
| <input type="checkbox"/> Development Variance Permit | <input type="checkbox"/> Rezoning                          |
| <input type="checkbox"/> Subdivision                 | <input type="checkbox"/> Board of Variance                 |
| <input type="checkbox"/> Heritage Alteration Permit  | <input type="checkbox"/> Other _____                       |

### **Step 2: Provide Contact Information**

Registered Property Owner's Name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Phone Number: \_\_\_\_\_

Authorized Agent's Name: \_\_\_\_\_ (accompanied by a Letter of Authorization)

Mailing Address: \_\_\_\_\_

Phone Number: \_\_\_\_\_

### **Step 3: Provide Property Information**

Civic Address: \_\_\_\_\_

Legal Description: Lot \_\_\_\_ Block \_\_\_\_ Plan \_\_\_\_\_ Township \_\_\_\_\_ Range \_\_\_\_\_

Area of the Property: \_\_\_\_\_

Use of Property:

Existing Use: \_\_\_\_\_

Proposed Use: \_\_\_\_\_

Existing Use of the Properties to the:

North: \_\_\_\_\_

South: \_\_\_\_\_

East: \_\_\_\_\_

West: \_\_\_\_\_

Road Access: \_\_\_\_\_



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**Step 4: Describe the project. Give a detailed description, outlining your request.**

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**Step 5: Check appropriate boxes**

**Topography**

\_\_\_\_\_ Steep \_\_\_\_\_ Hilly \_\_\_\_\_ Flat \_\_\_\_\_ Next to a steep slope

**Drainage**

\_\_\_\_\_ Poor drainage \_\_\_\_\_ Wet \_\_\_\_\_ Stream on Property \_\_\_\_\_ Past Floods \_\_\_\_\_ No Problems

**Services Currently Available**

\_\_\_\_\_ Water \_\_\_\_\_ Sewer \_\_\_\_\_ Septic \_\_\_\_\_ Utilities (power, cable, phone etc) \_\_\_\_\_ Road Access

**I hereby declare that the information contained herein is, to the best of my knowledge, factual and correct.**

\_\_\_\_\_  
**Signature of Property Owner or Authorized Agent**

\_\_\_\_\_  
**Date**

***Only complete applications can be accepted. Applications are to include all documents listed in the Submittal Checklist and Site Plan Checklist.***

**STAFF USE ONLY**

Permit No. \_\_\_\_\_ OCP Designation: \_\_\_\_\_  
Roll No. \_\_\_\_\_ Zoning Designation: \_\_\_\_\_  
Development Permit Area: \_\_\_\_\_