

**CITY OF REVELSTOKE**

**MINUTES OF THE REGULAR COUNCIL MEETING HELD IN  
COUNCIL CHAMBERS TUESDAY, MARCH 24, 2009  
COMMENCING AT 3:30 P.M.**

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**PRESENT:** Council: Mayor D. Raven  
Councillors: S. Bender, P. Frew, A. Halberstadt, C. Johnston,  
T. Scarcella

Excused: Councillor P. Welock

Staff: L. Ross McPhee, Chief Administrative Officer/Director of Corporate  
Administration  
G. Inglis, Director of Finance  
T. LeRose, Deputy Director of Corporate Administration  
J. Guenther, Director of Planning  
R. Girard, Fire Chief  
A. Chell, Director of Parks, Recreation and Personnel  
A. Mason, Director of Community Economic Development  
Brian Mallett, Director of Engineering and Public Works  
S/Sgt. J. Olsen, NCO i/c Revelstoke RCMP Detachment

Others: S. Filipchuk, RCTV  
A. Orlando, Revelstoke Times Review  
J. Warren, Paramedic Chief, BC Ambulance Service

**CALL TO ORDER:**

Mayor Raven called the meeting to order at 3:30 p.m. and welcomed everyone in attendance.

**ADOPTION OF THE AGENDA:**

Moved by Councillor Scarcella, seconded by Councillor Bender that the Agenda be adopted with the following additions: NEW BUSINESS: 9.c) Director of Planning - Travel Request; and 9.d) Revelstoke Minor Hockey Event; and INFORMATION: 10.g) The Honourable Kevin Krueger, Minister of Community Development, Re: Provincial Grants.

CARRIED

**ADOPTION OF THE MINUTES:**

**1. Regular Council Meeting – March 10, 2009**

Moved by Councillor Frew, seconded by Councillor Johnston that the Minutes of the Regular Council Meeting held March 10, 2009 be adopted as presented.

CARRIED

**DELEGATIONS AND PRESENTATIONS:**

**1. John Warren, Paramedic Chief, BC Ambulance Service**

Mayor Raven welcomed Mr. John Warren, the Paramedic Chief of the BC Ambulance Service, to Revelstoke.

John Warren noted that he is new to the community and he is glad to say that Revelstoke is home to him now. He continues to acquaint himself with staff and the station. He has noted that call volume is on the rise over the last few years and with new changes to the ski hill it will continue to increase. The request for proposals for the design and cost of the new ambulance station building and then the build outs will be completed by late spring or early summer. Mr. Warren looks forward to the new ambulance station being in operation.

Mayor Raven thanked Mr. Warren for his introductions.

**BUSINESS ARISING FROM THE MINUTES:****1. Regular Council Meeting – March 10, 2009**

Nil.

**CORRESPONDENCE:****1. Royal Canadian Mounted Police Re: Confirmation Letter**

Moved by Councillor Johnston, seconded by Councillor Bender that the Royal Canadian Mounted Police Confirmation Letter be referred to the Director of Finance.

CARRIED

**2. Rod Hughes, Commander, Regional Cadet Support Unit (Pacific) Re: Recognition of Officers**

Moved by Councillor Johnston, seconded by Councillor Frew that Council accepts the offer for introductions of the Officers that lead the Canadian Forces Reserve Cadet Corps and Squadrons in Revelstoke and that the delegation be invited to a Council meeting.

CARRIED

**3. Mike Cummings, Chair, Community Futures Development Corporation of Revelstoke Re: Parks and Trails Master Plan**

Moved by Councillor Johnston, seconded by Councillor Scarcella that a letter be sent to the Chair of Community Futures advising that the Parks and Trails Master Plan is now part and parcel of the implementation plan for the proposed Official Community Plan.

CARRIED

**COMMITTEE OF THE WHOLE REPORTS:****1. Committee of the Whole Meeting Minutes - March 9, 2009**

No action taken; information item.

**2. Committee of the Whole Meeting Minutes - March 17, 2009****a. Columbia River Clean-up**

Moved by Councillor Johnston, seconded by Councillor Frew that the Columbia River Clean-up be referred to the Revelstoke Environmental Advisory Committee, with a Public Works representative as a resource person, to consider a coordinated approach and to report back to Council.

CARRIED

**b. Grants-in-Aid 2009**

Moved by Councillor Johnston, seconded by Councillor Frew that an ad-hoc committee be set up including Councillors Bender, Frew and Halberstadt to review the applications for grants-in-aid and bring back a recommendation to the Committee of the Whole.

CARRIED

**COMMITTEE OF THE WHOLE REPORTS: (Continued...)****2. Committee of the Whole Meeting Minutes - March 17, 2009 (Continued...)****b. Grants-in-Aid 2009 (Continued...)**

Moved by Councillor Johnston, seconded by Councillor Scarcella that this ad-hoc committee review the tabled motion, *'that Policy G-3, Grants-in-Aid, be reviewed and revised to ensure consistency with the community's Vision, Mission, Goals and Policies and to meet community needs in these regards that might not be met by other sources of funding for local clubs, groups, non-profit organizations and charities'*, after adoption of the new Revelstoke Official Community Plan and before the 2010 call for applications for grants-in-aid and report to the Committee of the Whole.

CARRIED

**c. Columbia Basin Trust Grant Application**

Moved by Councillor Johnston, seconded by Councillor Halberstadt that Council send a letter of support to the Columbia Basin Trust (CBT) requesting a grant in the amount of \$40,000 to establish a sustainable Community Indicators Program.

CARRIED

**d. Heritage Grant Application**

Moved by Councillor Johnston, seconded by Councillor Frew that Council send a letter of support to the Provincial Heritage Branch for a grant to undertake work to enhance and augment our Heritage Program.

CARRIED

NOTE: Councillor Scarcella advised of a conflict of interest on the following matter due to a family relationship with a tourist accommodation. He retired from the meeting at 3:50 p.m.

**e. Zoning Amendment - 1915 Laforme Boulevard**

Moved by Councillor Johnston, seconded by Councillor Frew that staff work with the applicant of 1915 Laforme Boulevard to develop building massing, view corridors and site coverage prescriptions; and set up an open house for public viewing from April 14 to April 30 and before the public hearing to present the information and receive additional feedback; and that staff draft a report indicating benefits for the extended height and containment of future impacts for other parcels in this zone and provide a specific date for a public hearing.

CARRIED

NOTE: Councillor Scarcella returned to the meeting at 3:51 p.m.

**f. Noise Bylaw No. 1940**

Moved by Councillor Johnston, seconded by Councillor Frew that Noise Bylaw No. 1940 receives First, Second and Third Readings by Council.

CARRIED

Opposed: Councillor Scarcella

**g. Communities in Bloom Program**

Moved by Councillor Johnston, seconded by Councillor Frew that the City of Revelstoke not participate in the Communities in Bloom Program in 2009.

CARRIED

**COMMITTEE OF THE WHOLE REPORTS: (Continued...)****2. Committee of the Whole Meeting Minutes - March 17, 2009 (Continued...)****h. Handicap Parking - 314 Connaught Avenue**

Moved by Councillor Frew, seconded by Councillor Scarcella that the City of Revelstoke install 15 minute parking at 314 Connaught Avenue at Selkirk Dental and the Optometry Clinic for public health and safety and the convenience of those clients for medical services.

CARRIED

**i. Drink Container Recycling**

Moved by Councillor Frew, seconded by Councillor Johnston that the City of Revelstoke install drink container recycling units in the revitalization area.

CARRIED

**OLD BUSINESS:****1. Draft Financial Plan 2009 - 2013**

Moved by Councillor Bender, seconded by Councillor Frew that the draft Financial Plan for 2009 - 2013 as contained in the document dated March 17, 2009 be accepted by Council as the preferred scenario and that this draft financial plan be provided to the public for review and comment.

CARRIED

Opposed: Councillor Scarcella

Moved by Councillor Scarcella, seconded by Councillor Halberstadt that an alternate Financial Plan be provided to increase the residential rate (Class 1) by 4%, increase the business rate (Class 6) and all other rates (Class 2 utility; Class 5 light industry; Class 8 seasonal) by 2.5% and reduce general property taxes payable by Class 4 major industry (Downie Timber Ltd.) by \$100,000.00 for 2009.

DEFEATED

Opposed: Mayor Raven

Councillors: Bender, Frew, Johnston

Moved by Councillor Frew, seconded by Councillor Johnston that staff be directed to run the following scenario to clarify the implications: an increase in the residential rate (Class 1) of 4%, and increase in the business rate (Class 6) and all other rates (Class 2 utility; Class 5 light industry; Class 8 seasonal) of 2.5% and reduce major industry for Downie Timber Ltd. (Class 4) by \$100,000.00.

CARRIED

**NEW BUSINESS:****1. Approval of the Electors by Alternative Approval Process - Dehumidification Works at the Aquatic Centre Loan Authorization Bylaw No. 1938**

Moved by Councillor Johnston, seconded by Councillor Frew that Council hereby establishes the Elector Response Form to allow for multiple elector responses, that the deadline for receiving elector responses for submission to the Director of Corporate Administration is to be 12:00 noon, Tuesday, May 11, 2009 and that the determination of the total number of electors of the area (current area of the City of Revelstoke) to which the approval process applies is 3784.

CARRIED

Councillor Scarcella requested that the information pamphlet be available at City Hall and the Revelstoke Community Centre. Councillor Halberstadt added that the advertisements for the Alternative Approval Process be done in a way to assist public understanding.

**NEW BUSINESS: (Continued...)****2. Revelstoke Air Quality Committee Meeting Minutes - February 25, 2009****a. Bicycle Share Program**

Councillor Halberstadt advised that the North Columbia Environmental Society is considering operating a Bicycle Share Program. The City needs to provide clear commitment to the program by providing approval in principle. Mayor Raven responded that this issue should be brought back through the Committee of the Whole with background research prior to Council's consideration of the matter. Councillor Johnston added that information should come from staff or the Air Quality Committee outlining a program that works, how it will work in Revelstoke, and how much it will cost.

**b. Idling**

Moved by Councillor Halberstadt, seconded by Councillor Frew that Council direct staff to place Anti-Idling stickers on windshields in all of the City fleet vehicles.

CARRIED

Moved by Councillor Halberstadt, seconded by Councillor Frew that Council direct Parks and Recreation staff to monitor entrances and exits at the arena, in particular the side doors where buses normally park, and remind anyone idling their vehicle that there is an Anti-Idling Bylaw.

CARRIED

**3. Permission to Attend International American Planning Conference in Minnesota**

Moved by Councillor Frew, seconded by Councillor Bender that City Council supports the City's Planning Director to attend the International American Planning Association annual Conference April 25 to 29, 2009 in Minnesota.

CARRIED

The Planning Director requested Council's approval to address the Official Community Plan as it is not on today's Agenda. Council agreed.

**4. Official Community Plan**

The Director of Planning advised that he will review the Official Community Plan changes with City Council at 3:00 p.m. on Thursday, April 9, 2009. Then the OCP will be out for public review for a period of two weeks.

**5. Minor Hockey**

Councillor Frew reported that Revelstoke Minor Hockey hosted the Provincial Tier 4 Bantam Hockey Tournament. It was well attended with one team from Whitehorse. The participating teams were very pleased with the arena and impressed with the Aquatic Centre. Councillor Frew extended appreciation to the Director of Parks, Recreation and Personnel, staff at the arena and the volunteers from the community helping with the event. He noted that the local hockey team won the tournament. Mayor Raven added that it was good, clean hockey and fun for the whole family. Out of town participants and visitors changed their plans and stayed for a few more days in Revelstoke. Mayor Raven provided compliments to City staff and the organizers for a successful tournament.

**FOR INFORMATION:****1. Revelstoke RCMP Victim Services Monthly Statistical Summary - February 2009**

Councillor Frew requested that the Program Manager from Revelstoke Victim Services needs to refine the Monthly Statistical Summary or explain how the on-call hours and program hours work. It appears that they are in excess of a 24 hour day. S/Sgt Olsen advised that she will speak to Mr. Carter on this issue and request that he report back to Council.

**2. Revelstoke RCMP - Mayor's and Community Police Report, Policing and Public Safety Services - February 2009****3. License Inspectors' and Bylaw Officers' Association of British Columbia Annual Conference - June 9 to 12, 2009****4. Union of BC Municipalities Re: Important Information on the 2009 West Nile Virus Reduction Funding**

Mayor Raven noted that the Columbia Shuswap Regional District staff will report to City Council on the West Nile Virus.

**5. Union of BC Municipalities Re: Built Environment & Active Transportation (Phase 2)****6. Forsite Consultants Re: Timber Supply Review for the Golden Timber Supply Area****7. The Honourable Kevin Krueger, Minister of Community Development Re: Provincial Government Investments**

Mayor Raven noted the following funding from the Province of BC for Revelstoke: 1) \$375,000 through Towns for Tomorrow for Phase 3 Expansion of the District Energy Heating System project; 2) \$49,967 through LocalMotion for the River Trail; 3) \$691,147 for the Strategic Community Investment Fund (traffic fine revenue sharing and small community grant funding); and 4) \$5,500 under the Climate Action Revenue Incentive Program.

**RESOLVE INTO IN CAMERA:**

Moved by Councillor Frew, seconded by Councillor Bender that Council move into In Camera at 5:00 p.m. to consider items of business pursuant to Sections 90.1 (a), (e) and (k) of the *Community Charter*.

CARRIED

**BUSINESS ITEMS TO REPORT FROM IN CAMERA:****1. Curing Rink Rental for Seedling Storage 2009**

Council agreed that the Mayor and Chief Administrative Officer be authorized to sign, on behalf of the City, the Curling Rink Rental Contract 2009-WR-R1.

**2. Revelstoke Tourism Infrastructure Advisory Committee - Appointment**

Council appointed Rick Reynolds to the Revelstoke Tourism Infrastructure Advisory Committee for a term that will expire on August 31, 2011.

**3. Minutes of an In Camera Committee of the Whole Meeting - March 17, 2009****a. Grizzly Plaza Extension**

City Council reviewed the Grizzly Plaza Extension development. The Council representative, Councillor Frew, will be discussing the project and its timelines with the Chamber of Commerce at its next meeting for the information of Chamber members.

**BUSINESS ITEMS TO REPORT FROM IN CAMERA: (Continued...)****3. Minutes of an In Camera Committee of the Whole Meeting - March 17, 2009  
(Continued...)****a. Grizzly Plaza Extension (Continued...)**

The design of the Plaza extension was generally discussed.

It was reported that there will be no bollards located in the first and second blocks of Mackenzie Avenue as it causes difficulties for snow removal. A bike park area will be created in order to remove bike stands from the sidewalk area. The new sidewalks provide a fair width for outdoor patios up against the commercial buildings if the property owner wishes to apply to the City for this use; consequently, outdoor patios in the street will be discontinued. Landscaping as shown in the original design will be replaced by a Landscape Plan prepared by City staff. A drip irrigation system has been chosen for the plants and trees. The Third Street intersection will provide a location for a gateway feature. The foundation will include electrical wiring for the gateway feature.

It was noted that the original water works were installed in 1929. An extension of a 2" water service to the front of the commercial buildings will be provided and when a property owner renovates their building they can connect. The galvanized line in the laneway will subsequently be removed. Currently, there is a combined storm and sewer system as the roof drains of the commercial buildings tie in to the sanitary system. The City will provide storm sewer service up to the property line.

It is expected that the project should be completed by mid-June of 2009. The bricks will be laid over a hard base which will include a geo-tech layer to add strength to the base. There is sand between the bricks to allow movement of the bricks limiting breakage.

Plans will be on display at the Revelstoke Community Centre for public information.

**ADJOURNMENT:**

Moved by Councillor Johnston, seconded by Councillor Bender that the meeting adjourn at 5:40 p.m.

CARRIED

\_\_\_\_\_  
Director of Corporate Administration

\_\_\_\_\_  
Mayor

*Certified a true copy this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_.*

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